

**MINUTES-REGULAR MEETING
CITY OF GODDARD
118 NORTH MAIN, GODDARD, KS
TUESDAY, JANUARY 19, 2016**

The Goddard City Council met in a Regular Session at Goddard City Hall on Tuesday, January 19, 2016 at 7:00 p.m. with Council President Chris Hahn presiding. Council members present were Joe Torske, Larry Zimmerman, Enrique Ramirez and Chris Hahn. Mayor Gregory and Chris Hedrick were absent.

Also present were: Brian Silcott, City Administrator; Justin Constantino, Assistant to City Administrator; Teri Laymon, City Clerk; Kelly Bergeron, Community Development Director; Don McElroy, Police Chief; Matt Lawn, City Treasurer, and Harlan Foraker, City Engineer.

APPROVAL OF THE AGENDA

City Administrator Brian Silcott requested to remove the executive session from the agenda.

MOTION: Councilmember *Torske* moved to approve the agenda as amended. Councilmember *Ramirez* seconded the motion. The motion carried unanimously.

CITIZENS' COMMENTS

Dan Funke spoke on behalf of the Goddard Lion's Club and said the Lion's Club has a proud history in our community and the Council has been supportive of the Lion's Club. Funke said that since its inception, the Goddard Lion's Club started the Fall Festival, bought Means Park, bought the first ball diamonds down by Discovery Elementary and lately the Lions Club bought playground equipment.

Funke explained that at their last meeting they invited City Administrator, Brian Silcott to talk about the possibility of putting in a shelter house or pavilion in the linear park. Funke said Silcott had given a rough estimation of around \$30,000.00. Two weeks ago, the Lions Club voted to donate \$30,000 cash with a \$5,000 contingency. Funke stated they would like to see the project completed by May 15, which is the Lions Club's 60th Anniversary. Funke also asked that there be proper signage on the structure that says it was donated by the Lions Club.

PROCLAMATIONS, AWARDS, RECOGNITIONS & NOMINATIONS

The Goddard Gratitude Award was presented to Dove Estates residents and staff for their work in our Community and hosting the Goddard Destination Development groundbreaking reception.

APPROVAL OF CONSENT AGENDA

Teri Laymon, City Clerk presented Minutes of the Meeting of January 4, 2016; a list of Accounts Payable totaling \$83,963.83; and reappointments of Planning Commission.

MOTION: Councilmember *Torske* moved to approve the consent agenda. Councilmember *Ramirez* seconded the motion. The motion carried unanimously.

2016-01 TEMPORARY NOTE BID AWARD

At the February 23, 2015 Special Meeting the City Council unanimously committed \$3,000,000 to the STAR Bond project. This item was authorized at the November 16 regular meeting; however, the authorization was varied due to insufficient developer progress. This is no longer an issue and the City can proceed with the advertisement and solicitation of bids for the temporary note sale. At the January 4, 2016 meeting the Governing body unanimously adopted Resolution 16-03 authorizing the solicitation of bids. Two bids were received; Commerce bank is the “best bid” with a net interest rate cost (NIC) of 1.8299%.

MOTION: Councilmember *Torske* moved to accept the low bid from Commerce Bank with a net interest rate cost (NIC) of 1.8299%. Councilmember *Ramirez* seconded the motion. The motion carried unanimous.

ADOPTION OF RESOLUTION AUTHORIZING AND DIRECTING THE ISSUANCE, SALE AND DELIVERY OF GENERAL OBLIGATION TEMPORARY NOTES, SERIES 2016-1

Brian Silcott presented a proposed resolution authorizing and directing the issuance, sale and delivery of General Obligation Temporary Notes, Series 2016-1 for the City Council’s Consideration. Silcott stated the Resolution authorizes the Mayor and Staff to complete the necessary documents and actions to complete the issuance of the GO Bonds.

MOTION: Councilmember *Torske* moved to adopt said resolution. Councilmember *Ramirez* seconded the motion. The motion carried unanimous.

Resolution #16-04

2016 GOVERNING BODY WORK PLAN – 1ST HALF 2016

Brian Silcott presented the 2016 Governing Body Work Plan which details a meeting plan to address major issues identified by the governing body to be addressed in the 2016 calendar year. Silcott added that the work plan would be reviewed and adjusted quarterly.

It was the consensus of the City Council to proceed with the 2016 plan as presented.

REQUEST FOR CONDITIONAL USE FOR 114 NORTH SPRUCE

Kelly Bergeron, Community Development Director presented an application from Robert D. McCrudy for a conditional use permit to build a 12’ x 20’ (240 square feet) accessory building (shed), which exceeds the allowable permit size by 40 square feet. The property is located at 114 N. Spruce. The legal description of the property is *Lots 11 and 12, Block 25 in the City of Goddard, Supplemental Map of Goddard, Sedgwick County, Kansas.*

The Goddard Planning Commission- Board of Zoning Appeals held the required Public Hearing on Monday, January 11, 2016. The Commission heard and discussed the item and recommend approval of the request to the Governing Body.

MOTION: Councilmember *Torske* moved to approve the request for a conditional use as presented. Councilmember *Ramirez* seconded the motion. The motion carried unanimous.

WATER WELL #5 REPAIR

Justin Constantino, Assistant to the City Administrator stated that the public works department identified various issues pertaining to Well #5, located on 119th Street, including rotten support anchors and leaking valves. City of Goddard staff sought pricing to make the necessary repairs to Well #5 from two different companies capable of providing the labor and materials for the scope of work provided. Layne Christensen Company submitted the lowest quote for the labor and materials in the amount not to exceed \$5,249. Staff recommends allocating the expenditure to the Proprietary Fund, line item 20-830-6150.

MOTION: Councilmember *Torske* moved to approve the repairs to Well #5 by Layne Christensen Company as presented. Councilmember *Ramirez* seconded the motion. The motion carried unanimously.

2015 ANNUAL REPORTS

Teri Laymon, City Clerk presented the 2015 Administration annual report.

Don McElroy, Police Chief presented the 2015 Police Department annual report.

Kelly Bergeron, Community Development Director presented the 2015 Community Development annual report.

Matt Lawn, City Treasurer, presented the 2015 financial annual report.

CITY ADMINISTRATOR'S REPORT

Brian Silcott presented and reviewed the City Administrator's report dated January 19, 2016.

To: Honorable Mayor and City Council

From: Brian W. Silcott, City Administrator

Cc: Department Directors & Staff

Re: City Administrator Report for the week of January 19, 2016

Date: January 19, 2016

Below is a list of highlights of the week for the City organization.

Storm water Management Policy: Staff will provide a brief overview on progress on the development of the City's SMP at the February 1 meeting.

Monument Sign Ordinance: This item was deferred while legal staff reviews a recent court case that may impact the design of the City's ordinance. Please look for this item in some fashion within the next several meetings.

City Hall & Community Center Doors: The doors have been installed and are functioning properly.

Staffing Items: Officers Shelite and Perez are on duty. Officer Shelite comes to Goddard via the WSU Police Department and Officer Perez, a Goddard native, and Sedgwick County juvenile detention deputy reports to KLETC on February 15, 2016. Public Works employee Jason Biggs has resigned to take a similar position with the City of Conway Springs. We wish Jason well. Public Works has two position openings that will be filled late winter/early spring.

Mowing & Public Space RFP: Staff will seek authorization to solicit bids for mowing contractors. Last year the City spent \$37,770 for mowing services. The 2016 budget contains \$46,000 for this service.

Park Board Meeting: The next meeting is Tuesday, January 26 at 6pm in the Goddard Public Library.

STAR Bond Project: Ground was broken Thursday of last week. Mobilization and surveying will be underway over the next two weeks. I have not received a reply from the developer's general engineers regarding the design agreement; however, I hope to present a service agreement in February with the temporary note issuance for construction to soon follow.

Sewer Rate Discussion: Staff will present a discussion on raising sewer rates for operating and debt service costs in February. The next debt service payment increase occurs in 2019 with an annual payment of \$500,000 the present debt service fee generates roughly \$38,000/mo. for the \$438,000 annual payment. The City has not had an operating rate increase for sewer during my tenure as City Administrator, which began March 31, 2008.

UPCOMING MEETINGS & EVENTS:

- Municipal Court Arraignment: **Tuesday, January 26** at 7pm in the City Council Chambers.
- Goddard Park Board: **Tuesday, January 26** at 7pm in the Public Library.
- City Council Regular Meeting: **Monday, February 2** at 7pm in the City Council Chambers.

Respectfully Submitted,
Brian W. Silcott,
City Administrator

GOVERNING BODY COMMENTS

Councilmember Torske said he enjoyed the groundbreaking ceremony for the new STAR Bond Project.

Councilmember Torske stated that in the years he has been on the City Council, things have changed and evolved and he thanked all who participated.

Councilmember Ramirez reminded the council and staff that the Goddard Chamber Mixer will be at Tanganyika Wildlife Park, Friday the 22 and encouraged all to attend.

ADJOURNMENT

MOTION: Councilmember *Torske* moved to adjourn the regular meeting.
Councilmember *Ramirez* seconded the motion. The motion carried
unanimously.

Meeting adjourned at 8:15 p.m.
Teri Laymon, City Clerk